

**Timothy Petty**

Street Address  
Granbury, TX 76048

June 16, 2019

Addressee  
Human Resources  
Street Address  
City, TX Zip Code

Dear Human Resources,

The purpose of this letter and resume is to express my interest in the position posted on the (School District) website in search of a social studies teacher. I am submitting my application for consideration and am excited about the opportunity to educate middle school students.

A majority of my life has been dedicated to investing and enriching the lives of children, adolescents, and adults. I have a passion for social studies. I am equipped to provide a learning environment to empower students to fulfill their potential utilizing the learning environment to enable students to develop their competencies and skills for success in society.

Enclosed is my resume providing the foundation of skills and experience. I am confident that my qualifications will be an asset to your team and am excited to enable students to take their place in society. I can be contacted by phone and will anticipate the opportunity to introduce myself formally.

Sincerely,

Timothy Petty